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Major

Minor

Instructions:

1. A separate form is needed for each major or minor department
2. Complete Part I through Part IV. An incomplete form will not be accepted for processing.
3. Submit form to Office of the Registrar Office SSB 101, One Stop Student Services, or mail to: Office of the Registrar, DPR Unit, San Francisco State University, 1600 Holloway Avenue, San Francisco, CA 94132.
4. Major departments should indicate if a course is recommended for review by the University Articulation Officer.

Part I: Student Information

SFSU ID Last name First name
Phone# Email

Expected Term of Graduation

Part II: Substitution Details – requires Advisor or Departmental Chair in Part IV

If course was completed at another college, please indicate the college and exact course prefix, course number, and course units in the space provided:

Course Required			Substituted Course		
Course	Name of Institution	Units	Course	Name of Institution	Units

Comments (if any)

Part III: Addition, Deletion or Waiver

Action(please specify) Add, Delete, or Waive	Course	Name of Institution	Term/Year	Units

Part IV: Approval Signature:

Advisor's Printed Name/Signature/Date	Departmental Chair's Printed Name
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Course recommended for articulation review