



Last Name

First Name

Middle Initial

Student ID Number

Students do not have to submit an Application for Planned Educational Leave unless absent for two consecutive semesters, excluding summer. Continuing students can be absent one fall or spring semester during a specific academic year and maintain their eligibility. For complete information see the University Bulletin at <http://www.sfsu.edu/~bulletin/current/genpol.htm#ppg12>

APPLICATION FOR PLANNED EDUCATIONAL LEAVE

Address: _____ City: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____ Major: _____

Student Level: _____ When do you plan to return: _____

Identify in detail your plan of activities during your period of leave. (Additional information may be placed on an attached sheet.)

Student's Signature _____

Date _____

Advisor's Review
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Comments _____

Advisor's Signature _____
Date _____

Department Chair's Review
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Comments _____

Chair's Signature _____
Date _____

Registrar's Review
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>
Comments _____

Registrar's Signature _____
Date _____