



Registrar's Office
 San Francisco State University
 1600 Holloway Avenue
 San Francisco, CA 94132
 Phone: (415)338-2350
 Fax: (415)338-0588
 Email: records@sfsu.edu

CREDIT BY EXAM

Request for Examination

To: Associate Dean of Academic Planning (acadplan@sfsu.edu)

From:

Last Name First Name SFSU ID

SFSU Email Phone

- I request that an examination be administered to me so that I can qualify for credit in (must be an approved course):

Course Title Units

- I believe that I can pass a comprehensive and searching exam in this subject because: (Fully indicate the nature and extent of the experience which has given you sufficient background to challenge the course – attach sheet if necessary.)

- I have not previously been enrolled in or audited this course at any accredited college or university and I have not received any previous credit for it. I understand that if I am successful in receiving credit, I will be charged tuition and fees for the course in the semester I challenge the course.

Student Signature

Date

- Email this form to the Division of Undergraduate Education and Academic Planning at acadplan@sfsu.edu before the 3rd week of the semester. Please put Credit by Exam in the subject line of the email.

Eligibility Evaluation

Denied

Approved

Reason

Associate Dean of Academic Planning Signature

Date

Report of Examination

I administered a comprehensive and searching examination to this student on

And recommend units of credit, with a grade of

Course Name:

Satisfies the following GE Area Requirement:

Satisfies the following Major/Minor Requirement Program:

Major: Minor:

Approved:

Examiner(s)

Date

Approved:

Department Chair

Date

Approved:

Associate Dean of
Academic Planning

Date